



# COMMUNITY FUND FOR IMMIGRANT WELLNESS

## 2025 Granting Group

The Community Fund for Immigrant Wellness alters the traditional process of philanthropic giving. In this innovative approach, community-based, immigrant-serving organizations define the grantmaking strategy and disseminate grant dollars from a pooled fund. Ultimately, this process shifts the power dynamic in the funder-grantee relationship by asking service providers to not only inform a funding process but to drive it.

### MISSION

The Community Fund for Immigrant Wellness serves diverse immigrant communities throughout Southeastern Pennsylvania by providing financial support and capacity building to organizations that **remove barriers and provide opportunities for immigrant communities to live with dignity and joy**. The Community Fund is stewarded by a group of community-based, immigrant-serving organizations and local philanthropic organizations who are deeply committed to shifting power dynamics between philanthropy and service organizations by utilizing a transparent shared decision-making process. Listening, learning, and humility are central to this approach. At its core, the Community Fund's approach is asset driven, drawing on the tremendous expertise, commitment, and resilience of the immigrant and refugee communities in Southeastern PA.

### GRANTING GROUP

Granting Group members are responsible for the provision of grant dollars to organizations that meet the eligibility requirements and align with the goals of the Community Fund for Immigrant Wellness. Granting Group members review applications and work collaboratively to allocate grant dollars. The group can include between six and nine individuals.

### ELIGIBILITY

In order to serve as a Granting Group member, the individual must have lived immigrant experience, which the Community Fund for Immigrant Wellness defines as being a first-, 1.5- or second-generation immigrant. All Granting Group members must also complete a **brief application by Friday, April 4<sup>th</sup>** and be able to complete the full scope of work, as detailed below. Individuals who live outside of Greater Philadelphia are welcome to apply.



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## SCOPE OF WORK

Members of the Granting Group will:

- Attend two Granting Group onboarding sessions (3-4 hours);
- Review and evaluate applications for grants through our online grant portal (~15-20 hours over a four-week period);
  - *NOTE: Granting Group members will review no more than 15 applications each*
- Attend three group sessions to discuss grant applications and allocate funds according to the quality of applications (~7-10 hrs);
- Participate in follow-up and reflection session(s) as best they can
- Participate in as best they can in related events and meetings once grantees are selected

## TIMELINE

The Granting Group will meet roughly five times and will have a 3-week period for individual review. All meetings will be held virtually. **Please see below for key dates.** All meetings are mandatory. We expect that Granting Group members join all meetings prepared to fully participate.

Date	Activity
Wednesday, April 16th from 4:30 – 6pm	Granting Group Onboarding Session #1
Wednesday, April 23 <sup>rd</sup> from 4:30 – 6pm	Granting Group Onboarding Session #2
Monday, April 28 <sup>th</sup> – Friday, May 23 <sup>rd</sup>	Individually review grant applications (~15-20hrs)
Tuesday, June 3 <sup>rd</sup> from 4 – 6:30pm	Granting Group Decision Session #1
Thursday, June 5 <sup>th</sup> from 4 – 6:30pm	Granting Group Decision Session #2
Tuesday, June 10 <sup>th</sup> from 4 – 6:30pm	Granting Group Decision Session #3

## CONFLICT OF INTEREST POLICY

Granting Group members may not score or discuss any applicant with which they have a direct or indirect conflict of interest. For the purposes of this process, a conflict of interest may include:

- **Direct:** You stand to directly benefit from this grant (current board member, staff, family relationship, etc.) or have ever been a financial beneficiary through your relationship with the applicant (i.e., former staff, paid speaker or consultant/vendor)
- **Indirect:** There is nothing an organization could say in their application or that you could learn in this process that would convince you to fund them or not fund them.



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## CONFIDENTIALITY POLICY

Granting Group members will have access to confidential materials and content, and may engage in sensitive discussions during the grantmaking process. Granting Group members are expected to:

- Keep the names of organizations being considered in the grantmaking process confidential
- Refrain from discussing applications outside of Granting Group meetings and keep discussions carried out during the grantmaking process confidential
- Refrain from contacting any applicants regarding the review process or status of their application at any point in time
- Report any contact made by an applicant to a Granting Group member regarding their application
- Maintain confidentiality of any materials shared by the Community Fund for Immigrant Wellness, including any recordings of meetings and/or other written and electronic materials

*Willfully breaking any Community Fund for Immigrant Wellness policy may result in the loss of the Granting Group member's stipend and/or removal from the Granting Group for this cycle and/or future cycles.*

## TERM LIMITS

Granting Group members can serve for up to two terms. The terms do not have to be consecutive. The Community Fund for Immigrant limits the number of terms Granting Group members can serve to ensure that new and diverse voices are represented each grantmaking cycle.

## COMPENSATION

Granting Group members are compensated \$1,500 for their time and to honor their contribution to the Community Fund. Payment of the stipend will occur after the final Granting Group meeting and receipt of necessary documents.

- Payment is contingent upon the Granting Group member's full participation in the sessions listed above and adherence to the conflict of interest and confidentiality policies.
- Granting Group member is responsible for paying taxes associated with this stipend and any other payments received from the Scattergood Foundation in this calendar year. Granting Group members will receive a 1099 from the Scattergood Foundation via mail in January 2026 to use when filing income taxes.
- Payments will be made electronically via Bill.com. Following the final CAC session, the Scattergood Foundation will send a request directly from Bill.com.